

ArtsFirst FY23

ArtsMemphis

Application Questions

Application Name*

For the FY23 ArtsFirst grant, you MUST enter the project name as follows:

Your Organization Name_FY23_ArtsFirst

Please enter the name of your organization in place of "Your Organization Name."

Example: ArtsMemphis_FY23_ArtsFirst

Character Limit: 100

Organization Name for Publication*

Please note how you would like your organization name to be listed in ArtsMemphis and First Horizon Foundation publications.

Character Limit: 250

Mission Statement*

Please note your board-approved mission statement.

Character Limit: 5000

Type of Support Requested*

Please select the type of support you are requesting. Hereafter, your request will be referred to as "project" in the application, but this may refer to operating or sponsorship support if that is what you select.

Note: Capital Campaign or multi-year requests are not eligible for consideration this year.

Choices

General Operating Support

Project Support

Sponsorship

Other

Type of Support Requested: Other

If you responded "Other" to the above question, please list what type of support you are requesting.

Note: Capital Campaign or multi-year requests are not eligible for consideration this year.

Character Limit: 250

Project Title

Please enter the title of your project.

Character Limit: 250

Project Description - Short*

Please provide a short, one-sentence description of your proposed project.

Character Limit: 400

Amount Requested*

Character Limit: 20

Project Budget Amount*

Total expense budget for this request.

Character Limit: 20

Detailed Project Budget*

Please attach a detailed project budget, in a format of your choice, noting revenue and expense details. Your project budget should include:

- Other revenue sources, pending or secured.
- Descriptions of line items

You may use the space below if you need to clarify any information in the project budget attachment.

Character Limit: 5000 | File Size Limit: 5 MB

Project Start Date*

Your start date should be April 1, 2023 or later.

Character Limit: 10

Project End Date*

Character Limit: 10

Project Description*

Please concisely describe the project for which you are requesting ArtsFirst support. Your description should include:

- Purpose of project
- Timeframe
- Goals for project

- How project advances your mission
- How project outcomes will be measured/evaluated

(750 word max)

Character Limit: 7500

Project Impact*

Who is your target audience for this project and how many individuals and/or organizations do you estimate will be impacted by this project? What are the intended benefits from this project?

Character Limit: 5000

FY22 ArtsFirst Report

If you received an ArtsFirst grant in FY22, please provide an impact report about what the funding enabled your organization to accomplish, and explain your progress against goals. (500 word limit)

Character Limit: 5000

First Horizon Foundation

Customer of First Horizon*

Is your organization a customer of First Horizon Bank?

Choices

Yes

No

First Horizon Relationships

Please ONLY list members of your board of directors who are currently employed by First Horizon Bank or First Horizon Foundation. Please provide the board member's name and their position title.

If you do not have a board member employed by First Horizon Bank or First Horizon Foundation, note "N/A."

Character Limit: 250

The following questions of the application will help us determine if your program/project meets the requirements of the Community Reinvestment Act (CRA).

Please consider the category options below to answer the following questions.

- **Affordable Housing-** The program supports the creation or promotion of affordable housing (including rental and owner occupied), provides services or technical assistance such as credit counseling, homebuyer and home maintenance counseling, financial planning or other financial services related to homeownership targeted to low- to moderate-income individuals/families.
- **Community Services-** The program provides community services targeted to low- to moderate- income individuals/families, including but not limited to educational services, health and social services, job training, day care services, etc.
- **Neighborhood Revitalization-** The program supports activities that stabilize or revitalize low- to moderate-income neighborhoods, designated disaster areas, or distressed, underserved middle-income areas.
- **Small Business-** The program promotes economic development by providing financing, services or technical assistance that targets businesses or farms with annual revenues of \$1 million or less.

Primary Category that Project Serves*

Please select the primary category that your project serves.

Choices

Affordable Housing
 Community Services
 Neighborhood Revitalization
 Small Business
 None of these

Low-moderate income served*

Is 51% or more of the population served by your program low- to moderate-income?

For this question, the definition of low- to moderate-income may include: annual earnings are less than 80% of the HUD area median income (\$53,520 and lower), or at or below 200% of the national poverty level, or the population served is homeless, indigent or qualifies for free/reduced school lunch.

Choices

Yes
 No

Organization Information

CEO / Executive Director*

Is your chief executive a person of color?

Choices

Yes

No

Board Chair / Vice Chair*

Is your Board Chair or Vice Chair a person of color?

Choices

Yes

No

Participants*

Does your organization prioritize or serve a majority of participants who are people of color?

Choices

Yes

No

Organization Website*

Character Limit: 2000

Social Media: Facebook

Please enter you Facebook page link. If you do not have a Facebook page, please leave this blank.

Character Limit: 2000

Social Media: Instagram

Please enter your Instagram page link. If you do not have an Instagram page, please leave this blank.

Character Limit: 2000

Year Founded*

Character Limit: 250

Incorporation Year*

Character Limit: 250

EIN*

Please enter your organization's tax identification number.

Character Limit: 250

LIVEGIVEmidsouth Profile*

Do you have a current LIVEGIVEmidsouth profile?

If you need your profile link link, please visit: <https://www.livegivemidsouth.org/nonprofit-directory/>.

IMPORTANT: If you provide a link to your profile, you must make sure that all of your

information in LIVEGIVEmidSouth is up to date and current. This includes your most recent Form 990, and current staff and board listings. If this current information is not on your LIVEGIVEmidSouth profile, you must select "no."

Choices

Yes

No

LIVEGIVEmidSouth - Yes

LIVEGIVEmidSouth Profile Page

If you answered "yes" above, please provide a link to your organization's LIVEGIVEmidSouth profile page.

By selecting "yes" you confirm that your profile page includes your most recent Form 990, and a current list of staff and board members.

Character Limit: 2000

LIVEGIVEmidSouth - No

IRS 501c3 determination letter

If you do not have a current LIVEGIVEmidSouth profile, please upload your IRS 501c3 determination letter.

File Size Limit: 5 MB

IRS form 990

If you do not have a current LIVEGIVEmidSouth profile, please upload your IRS form 990 for the most recently completed fiscal year.

If your organization does not file Form 990, please inform Bryce Goodloe, bgoodloe@artsmemphis.org, <mailto:cmccartney@artsmemphis.org>, or <mailto:cchandler@artsmemphis.org>

File Size Limit: 5 MB

Staff & Board List

If you do not have a current LIVEGIVEmidSouth profile, please upload a list of your staff and board members using the template provided. Please obtain the template from the ArtsMemphis ArtsFirst Grant website.

The demographic designations requested on the template conform to the Tennessee Arts Commission grant application forms.

For the board list, please note each board member's affiliation (their employer or role in the community), years on board, demographic information, their position on the board (e.g. Chair, Treasurer, Development Committee Chair), and length of their term. You may include other demographic information if available, such as LGBTQ+ representation.

File Size Limit: 5 MB

Child Protection Policy

Child Protection Policy*

In order to receive grant funds from ArtsMemphis, organizations that work with youth under age 18 as program participants or volunteers must have a board-approved Child Protection Policy.

Please indicate below if your organization does or does not have an approved Child Protection Policy.

If your organization works with youth under the age of 18, but does not have a board-approved Child Protection Policy, please contact Tracy Lauritzen Wright, tlauritzenwright@artsmemphis.org, for information.

Choices

Yes, we have a board-approved Child Protection Policy.

Our organization does not work with anyone under the age of 18.

Our organization does not have a board-approved Child Protection Policy.

Child Protection Policy - New Hires

For organizations that work with youth under the age of 18 as program participants or volunteers, is review of your Child Protection Policy part of your onboarding process for new staff, board and volunteers?

Choices

Yes

No

Our organization does not work with anyone under the age of 18.